MINUTES
REGULAR BOARD MEETING
JACKSONVILLE TRANSPORTATION AUTHORITY
THURSDAY, SEPTEMBER 4, 2025

The regular Board meeting of the Jacksonville Transportation Authority (JTA) was held on Thursday, September 4, 2025 at Jacksonville Beach City Hall, 11 3rd Street North, Jacksonville Beach, Florida 32250.

BOARD MEMBERS
Aundra Wallace, Vice Chair
Patricia Sams, Secretary
Elaine Brown
Max Glober
Donald Horner

JTA EXECUTIVE STAFF
Nathaniel P. Ford Sr., CEO
Greer Gillis, SVP System Development
Jeffery Smith, SVP Operations
Jessica Shepler, SVP Public Affairs
Heather Obora, Interim CFO

BOARD MEMBERS NOT PRESENT

OTHERS PRESENT
Katie Smith, Board Administrator
Richard Milian, General Counsel

A. CALL TO ORDER – Vice Chair Wallace called the meeting to order at 1:00 p.m. and thanked the Board for attending the meeting and the annual retreat held the last day and a half.

Director Horner led the Pledge of Allegiance.

Mrs. Smith provided roll call to confirm a quorum.

Vice Chair Wallace shared the Safety Message for the Month of September: "Safety is better than Speed."

B. APPROVAL OF MINUTES FROM JULY 1, 2025 BOARD WORK SESSION AND BOARD MEETING

MOTION (Brown/Glober) to approve the minutes from July 1, 2025 Board Works Session and Board Meeting. Motion Approved (5-0).

C. COMMENTS FROM COUNCIL LIAISON – Councilman Johnson deferred his comments to the end of the meeting.

D. AUTHORITY RECOGNITIONS – Recognitions were deferred until the October Board meeting.

E. COMMENTS FROM THE PUBLIC: There were two public comments.

1. **Heather Harkness:** Ms. Harkness shared her concerns related to Route 22 and provided a handout showing the areas of some of those concerns, which is attached hereto.

2. **John Nooney:** Mr. Nooney shared his position on a land acquisition that he is sharing with all of the community Board's and committees. He also shared the dates and times of upcoming community meetings.

F. CHIEF EXECUTIVE OFFICER'S REPORT: Mr. Ford stated that as always, it's a pleasure to provide an update on the progress and recent highlights at the JTA. For the last day and a half the yearly Board Retreat was held. The retreat is a collaborative session with the dual functions of serving as a yearly recap and a strategy session for the year ahead. He then provided the activities by staff since the last Board meeting that was held in July.

The NAVI service has been operating for a little over two months and have had over six thousand riders experience this newest service.

Next week, on September 8, 2025, the new service enhancements will begin. These enhancements include the introduction of Red Line Xpress, which will provide service from the beaches to downtown, with 15-minute frequency, during peak times, saving 20 minutes of passengers ride time.

On August 15, 2025, Mr. Ford and the finance team presented the Authority's Fiscal Year 2026 budget to the Jacksonville City Council Finance Committee for their review and feedback. Staff received a lot of positive response for the community programs that JTA offers, such as the Door-To-Store program and the Students and Seniors Ride Free programs which gives back to the community. The JTA leadership met individually with City Council members one on one leading up to the official budget hearings to address any questions or concerns.

On August 21, 2025, Mr. Ford had the opportunity to present to the Florida Transportation Commission highlighting JTA's work and successes over this past year and the strategy for moving forward.

Also, the week of August 25, 2025, The JTA welcomed its newest bus operator graduates. This group of 29 talented people committed over 16 weeks to undergo rigorous training and become part of the front-line team. This group of graduates ensures the Authority is at its set goal of operator headcount.

Mr. Ford concluded his report and offered to answer any questions from the Board.

G. DIVISION REPORTS

1. **ADMINISTRATION MONTHLY REPORTS** – Mr. Ferguson provided the Administration Report and provided highlights related to the Compliance, Workforce Development and Small Business Enterprise.

2. **FINANCE MONTHLY REPORTS** – Ms. Obora provided the financial report to the Board through July, and provided highlights from the processed invoices report, the agency sponsorship and membership report and procurement report.

3. **OPERATIONS MONTHLY REPORT** – Mr. Smith provided the Board with a few

highlights of the Operations Report through July 2025. Director Brown shared her appreciation of staff's work to improve on time performance.

4. **PUBLIC AFFAIRS** - Mrs. Shepler shared highlights of the Real Estate and Economic Development Report for July.

5. **SYSTEM DEVELOPMENT MONTHLY REPORT** – Ms. Gillis provided a snapshot of the System Development Report through July 2025.

H. CONSENT AGENDA

1. **APPROVAL OF TRANSMISSIONS AND PARTS PURCHASE (B-25-013)**
2. **APPROVAL OF CONNEXION VEHICLE PURCHASE (B-25-016)**
3. **DECLARATION OF SURPLUS REAL PROPERTY**

MOTION (Brown/Sams) to approve Consent Agenda items H.1 through H.3 as staff recommends. Motion Approved (5-0).

I. ADOPTION AGENDA

1. **APPROVAL OF BOARD RESOLUTION FOR BOARD SERVICE**
   a. **RESOLUTION 2025-16: DEBBIE BUCKLAND**
   b. **RESOLUTION 2025-17: RAY DRIVER**
   c. **RESOLUTION 2025-18: MEGAN HAYWARD**
   d. **RESOLUTION 2025-19: ARI JOLLY**

MOTION (Sams/Brown) to adopt Resolutions 2025-16 through 2025-19 in recognition of previous board member service. Motion Approved (5-0).

J. SAFETY, AUDIT AND COMPLIANCE COMMITTEE (Vacant, Committee Chair)

1. **APPROVAL OF REVISIONS TO PROCUREMENT RULE 002:** Mr. Ferguson stated that staff recommends the Board approve the revisions to Procurement Rule 002. Staff proposed these changes as a result of the Board's previous approvals, aligning the JTA's Mission, Vision and Goals statements with state policy.

He further provided the revisions to Procurement Rule 002 which included: aligning approvals of the senior leadership team thresholds, amending definitions related to small business enterprise work, incorporating updates related to state law, conforming the definition of Northeast Florida to be commensurate with the economic development work of JTA's private partners', and title and departmental changes as a result of recent restructuring.

Mr. Ferguson concluded by stating that public hearings were held as required and there no objections filed.

MOTION (Sams/Brown) to approve revisions to Procurement Rule 002. Motion Approved (5-0).

2. **APPROVAL OF REVISIONS TO ADVERTISING RULE 007:** Mr. Ferguson stated that staff recommends the Board approve the revisions to Procurement Rule 007. Staff proposed these changes as a result of maximizing the opportunity to develop and collect non-farebox revenues through the JTA transportation facilities and services. He shared that revisions to Procurement Rule 007 were defining designated venues for monetization, expressly provide for the monetization of facilities beyond traditional revenue vehicles and intangible assets, such as JTA's network, as well as expressly designating staff to identify procedures to effectuate Rule 007. He concluded by stating that public hearings were held as required and there no objections filed.

MOTION (Sams/Brown) to approve revisions to Advertising Rule 007. Motion Approved (5-0).

K. FINANCE AND ADMINISTRATION COMMITTEE (Sams, Committee Chair)

1. **APPROVAL OF FISCAL YEAR 2026 GOALS AND OBJECTIVES:** Mr. Ferguson stated that pursuant to the Executive Directors Employment Agreement and aligning with the Mobility Optimization through Vision and Excellence (MOVE2027) Strategic Plan, staff recommends the Board approve and adopt the Authority's Goals and Objectives for Fiscal Year 2026. This includes applying the Specific, Measurable, Achievable, Realistic and Time-bound (SMART) framework for Fiscal Year 2026 targets, variables, and reporting as well as the MOVE2027 through JTA's Innovation, Discovery, and Enterprise Analytics (IDEA) Lab. He stated that these goals and objectives were reviewed and discussed at the annual Board retreat held on September 3 and 4, 2025.

MOTION (Sams/Brown) to approve Fiscal Year 2026 Goals and Objectives. Motion Approved (5-0).

2. **APPROVAL OF CONTRACT AMENDMENT FOR INDEPENDENT AUDIT SERVICES:** Mrs. Obora stated that staff recommends the Board authorize the Chief Executive Officer (CE)) to execute an amendment with Cherry Bekaert LLP for independent audit services. This amendment to the contract 5 exercises the remaining one option available for a period of performance of three fiscal years. The total contract value for this amendment is $776,067 over the entire period of performance, which brings the total contract with Cherry Bekaert LLP to $1,507,323.22. The purpose of this amendment is to provide independent audit services and other audit related services for the JTA as required under Section 218.39 of Florida Statute.

MOTION (Sams/Brown) to approve contract amendment for Independent Audit Services. Motion Approved (5-0).

3. **RESOLUTION 2025-20: APPROVAL OF FISCAL YEAR 2026 AMENDED CAPITAL BUDGET AND CAPITAL PLAN OF PROJECTS:** Ms. Obora stated that staff recommends the Board adopt Resolution 2025-20 approving the JTA's Amended Capital Budget and Capital Plan of Contracts Schedule for Fiscal Year 2026 and authorizing submission to the Jacksonville City Council. Florida Statutes and City of Jacksonville (City) Ordinances require that a balanced budget be maintained by independent authorities. In accordance with these statutes and ordinances and as a result of the recission of funding by the One Big Beautiful Bill Act, staff recommends amending the Capital Budget for Fiscal Year 2026 from $46,184,643 to $39,498,523.

MOTION (Sams/Brown) to adopt Resolution 2025-20: Approval of Fiscal Year 2026 amended capital budget and capital plan of projects. Motion Approved (5-0).

L. SERVICE DELIVERY (Vacant, Committee Chair)

There were no items under Service Delivery Committee.

M. LONG RANGE PLANNING AND SYSTEM DEVELOPMENT (Wallace, Committee Chair)

1. **DISPOSITION OF SURPLUS AND APPROVAL OF REAL PROPERTY DISPOSITION - 1022 PRUDENTIAL DRIVE:** Mrs. Shepler stated that staff recommends the Board officially declare certain real property as surplus and eligible for disposal through public sale or transfer to other governmental agencies. The property to be declared surplus is located at 1022 Prudential Drive comprised of 1.63 acres. Staff also recommends the Board authorize the CEO, to negotiate and execute a Purchase Sale Agreement with TEK Enterprise in the amount of $1,800,000.

MOTION (Horner/Sams) to approve Disposition of Surplus and approval of Real Property Disposition for 1022 Prudential Drive. Motion Approved (5-0).

2. **APPROVAL OF MOBILITY VISIONING PLAN 2050:** Mrs. Gillis stated that staff recommends the Board approve the ranked shortlist and authorize the CEO to negotiate and award the contract to Michael Baker International, Inc., the top-ranked responsive and responsible proposer for the Mobility Visioning Plan 2050. The term is 558 days or until completion. The total contract value is not to exceed $1,250,000 over the total period of performance. If negotiations are unsuccessful with the number one ranked firm, the JTA would move to the second and third ranked firms, respectively.

She added that as discussed at the annual board retreat, this plan in partnership with the City is to create a comprehensive, forward-looking vision that integrates land use, mobility, safety, and accessibility. The 2050 Jacksonville Mobility Vision Plan will fill this gap by creating a holistic transportation strategy that positions Jacksonville for strategic growth and innovation over the next 25 years.

MOTION (Horner/Brown) to approve the Mobility Visioning Plan 2050. Motion Approved (5-0).

3. <u>APPROVAL OF CONTRACT AWARD FOR ELEVATORS AND ESCALATORS MAINTENANCE SERVICES (P-25-022)</u>: Mrs. Gillis stated that staff recommends the Board approve and authorize the CEO to negotiate and enter into a contract with KONE, Inc., the single responsive and responsible proposal, to provide elevator and escalator maintenance services at all JTA properties. The annual cost is estimated to be $481,000 for five-year base, with the Authority having the option to renew for an additional five, successive one-year periods based on available budget. Total contract value shall not exceed $6,000,000, which includes up to 3,500,000 in capital investment for equipment purchases.

MOTION (Brown/Horner) to approve contract award for elevators and escalators maintenance services (P-25-022). Motion Approved (5-0).

4. <u>APPROVAL OF CONTRACT AWARD FOR HVAC MAINTENANCE SERVICES (P-25-025)</u>: Mrs. Gillis stated that staff recommends the Board approve and authorize the CEO to negotiate and enter into a contract with Weather Engineers, Inc., the single highest ranked responsive and responsible proposer, for heating, ventilation, and air conditioning (HVAC) maintenance, repair and replacement. The annual cost is estimated to be $200,000 operational expense and $500,000 capitalized expense. The total contract value is not to exceed $3,500,000 over the total five-year base period of performance with the Authority having an option to renew for additional five successive one-year periods based on available budget.

MOTION (Sams/Brown) to approve the contract award for HVAC Maintenance Services (P-25-025). Motion Approved (5-0).

N. <u>OLD BUSINESS</u>

No Old Business.

O. <u>NEW BUSINESS</u>

Vice Chair Wallace announced that the nominating committee, made up of Donald Horner as committee Chair, Patricia Sams and Aundra Wallace will meet in the coming month to select the slate of officers for 2026.

Mr. Milian provided an overview of the JTA Bylaws that states that in the absence of a Board Chair, the Vice Chair takes on the Chairs responsibilities related to committees.

Councilman Johnson shared his apologies for not being able to join the annual board retreat. He recognized the great work by the JTA and he is happy to have been reappointed to serve as the Council Liaison to the JTA. In addition, he shared the Council President's vision for the community during his term as Council President. Councilman Johnson concluded by sharing Mayor Deegan and full council's appreciation for the work by the JTA Board, Leadership Team and staff.

Director Brown shared her appreciation of the great work by Councilman Johnson. She thanked Mr. Ford and the leadership team for all of the information that was presented during the retreat and she looks forward to further discussions.

There being no further business, the meeting adjourned at 1:44 p.m.

SEAL

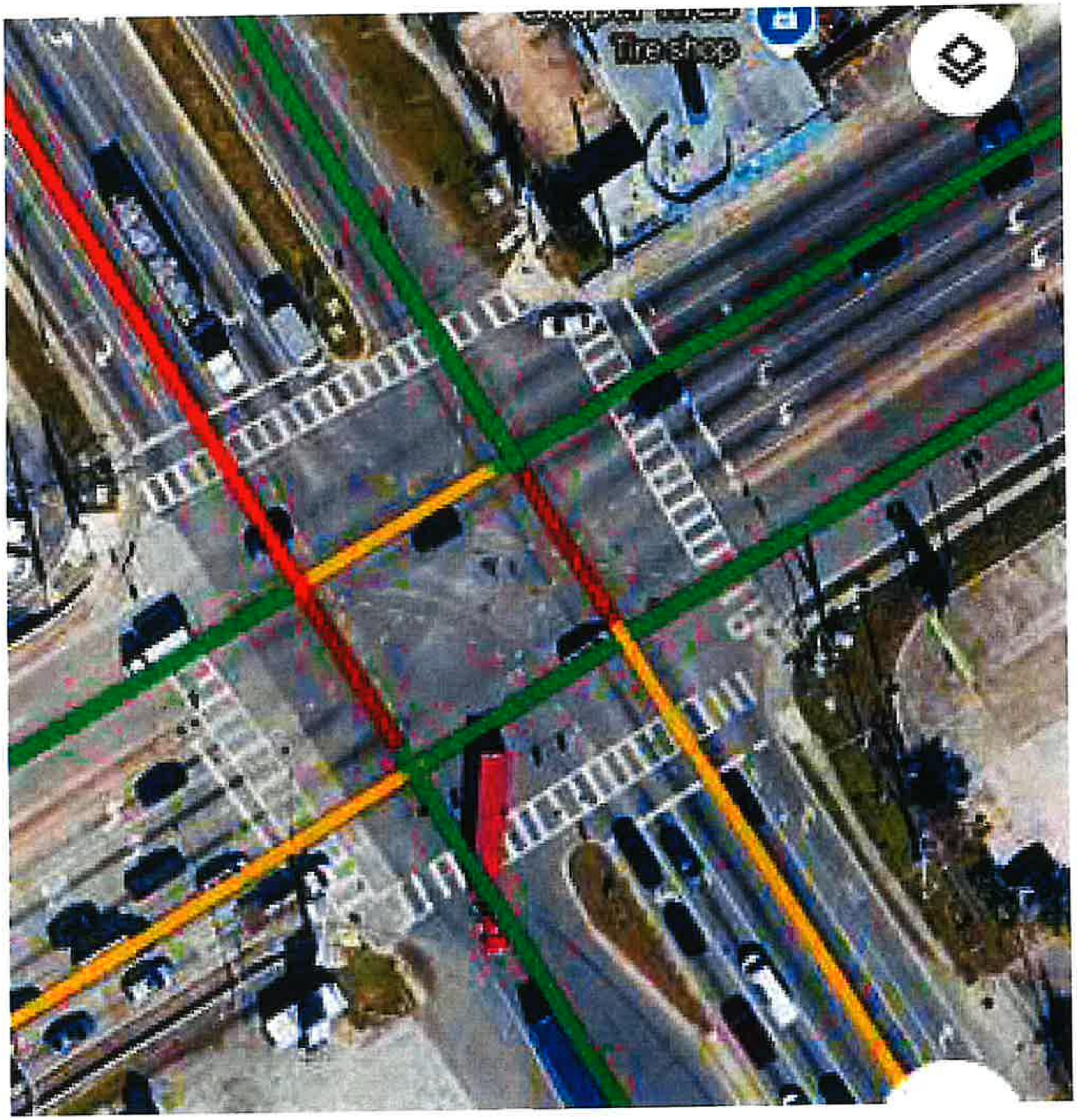
Aundra C. Wallace

Aundra Wallace, Vice-Chair

Patricia Gillum Sams

Patricia Gillum Sams, Secretary

Intersection of Philips Highway and University Blvd



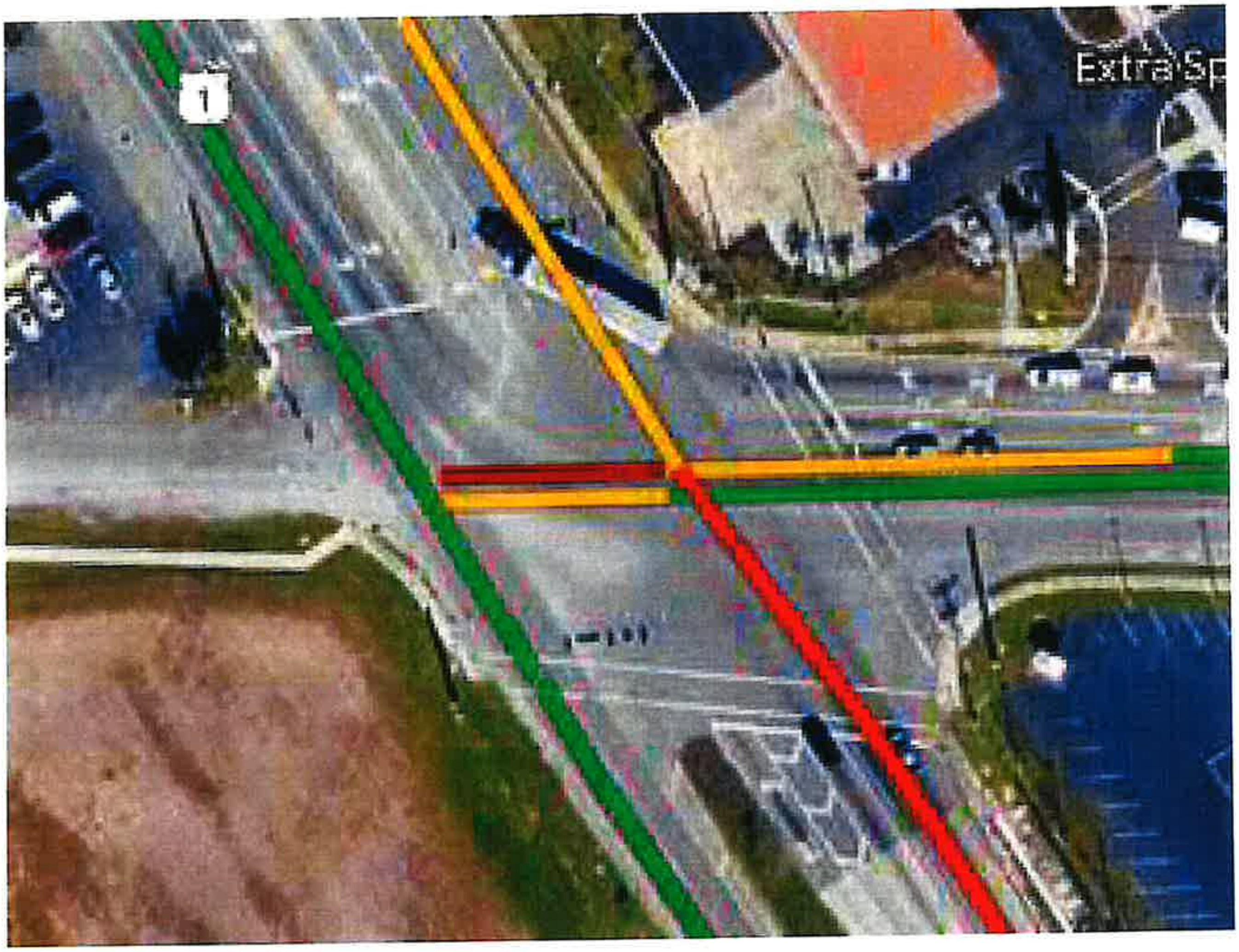
You can see there are 7 lanes to cross on Philips Highway and 8 lanes on University.

Bus Stop 1133 Sign

Philips Hwy
cancellation on 7:30 a.m.

Philips

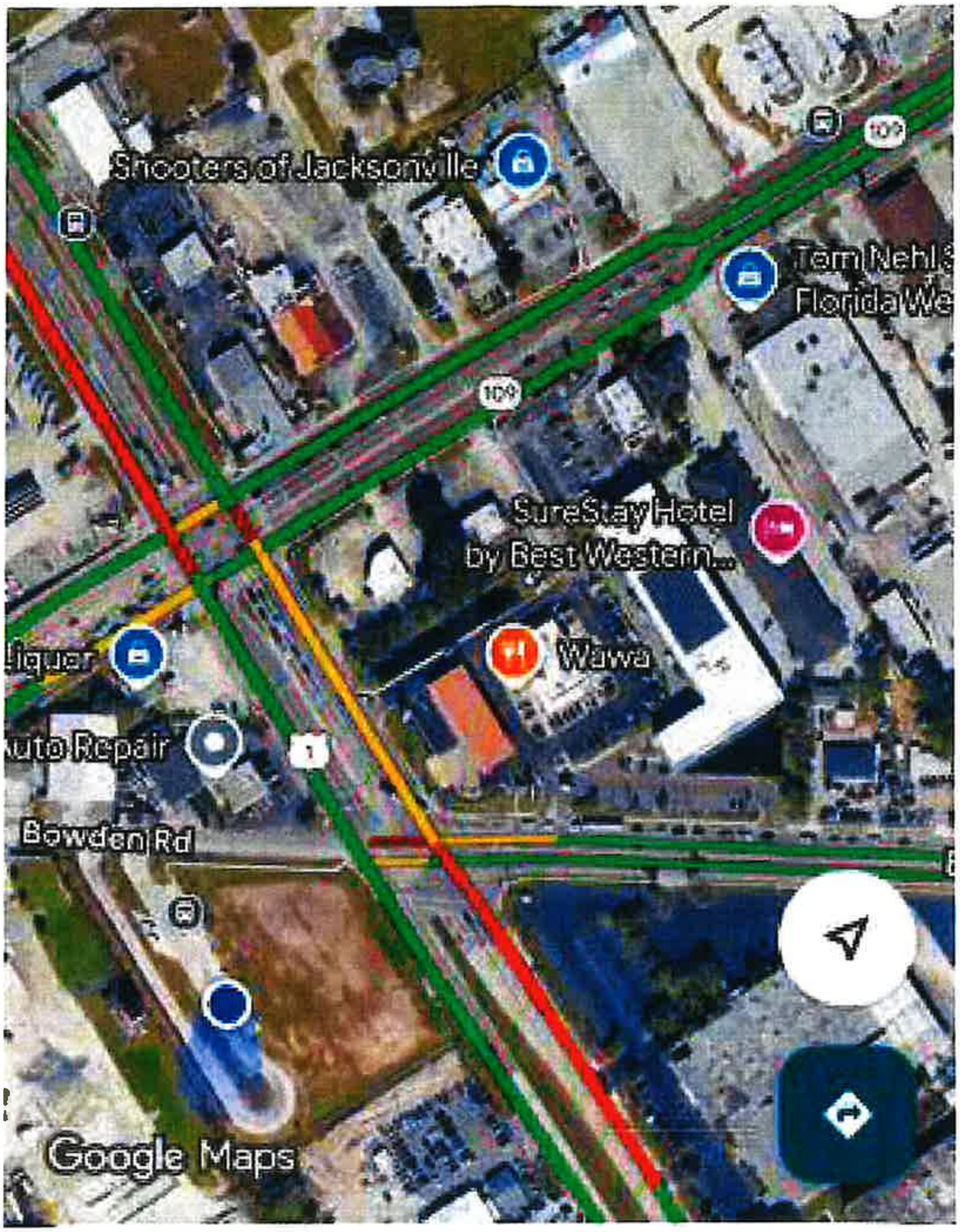
Intersection of Philips Highway and Bowden



As you can see there are 6 lanes on Philips Highway and 5 lanes on Bowden

27 → 50 University Hwy
Philips

Bus Stop Locations Closest to University Hub



These are the locations of the bus stops for the University Hub (5312), Philips and University(1162), and University and Richard St (1167)